



NORTH VANCOUVER MINOR HOCKEY ASSOCIATION

Criminal Records Check

To whom it may concern:

The North Vancouver Minor Hockey Association (NVMHA) is a non-profit organization committed to promoting and encouraging amateur hockey while developing the highest possible standard of sportsmanship, self-discipline, courage, perseverance and citizenship for the youth of the North Vancouver community on and off the ice.

In our diligence to maintain a safe and healthy community sports environment, we require all our board of directors, support staff, contractors, officials, coaches, trainers, team managers, safety people and volunteers who are in a position of trust and authority, who work with our vulnerable sector to consent to an annual background check using form(s) available at the detachment: ***Consent for Disclosure of Criminal Record Information*** and ***Consent for Check for Sexual Offence for which a pardon has been Granted or Issued.***

Please take a copy of this letter along with ****2 pieces of personal identification** to the local police detachment of your residential jurisdiction to process your background check.

****Acceptable ID: Drivers License, Passport, Birth Certificate, Go Card (student ID), Citizenship Card, BCID Card, Student or Work Visa, Permanent Residence Card, Firearms Acquisition Certificate**

Recent changes to federal background checks policy will require some applicants to undergo further screening requiring fingerprints. Privacy laws require the processed applications be returned to the applicant who in turn needs to forward the original authorized documents to NVMHA to complete the process. **All personal information received by NVMHA will be handled with the utmost confidentiality.**

Please forward processed original background checks documentation to: NVMHA Registrar, registrar@nvmha.com or if you have any questions to riskmanager@nvmha.com

Sincerely,

Lawrence Smyth

President, North Vancouver Minor Hockey Association

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www.nvmha.com